



CHARTER  
UTAH STATE ADVISORY COMMITTEE  
TO THE  
U.S. COMMISSION ON CIVIL RIGHTS

Pursuant to the authority of the United States Commission on Civil Rights Act of 1983, as amended, and the Federal Advisory Committee Act of 1972, as amended, various residents of each of the 50 states and the District of Columbia, and their successors, are, in the City of Washington, in the District of Columbia, constituted as the 51 Advisory Committees to the United States Commission on Civil Rights. This charter applies to the Utah Advisory Committee (Official Designation).

The purposes and objectives of the Utah Advisory Committee (Committee) are to: (1) advise the United States Commission on Civil Rights (Commission) on matters in its respective state that pertain to discrimination or denials of the equal protection of the laws because of race, color, religion, sex, age, handicap, or national origin, or the administration of justice and (2) aid the Commission in its statutory obligation to serve as a national clearinghouse for civil rights information.

The Utah Advisory Committee shall:

- Advise the Commission in writing of any knowledge or information it has about any alleged deprivation of the right to vote and to have the vote counted by reason of color, race, religion, sex, age, handicap, or national origin, or citizens being accorded or denied the right to vote in federal elections as a result of patterns or practices of fraud or discrimination.
- Advise the Commission about legal developments constituting discrimination or denial of equal protection of the laws under the Constitution, and the effect of the laws and policies of the federal government with respect to equal protection of the laws.
- Advise the Commission upon matters of mutual concern in the preparation of reports of the Commission to the President and the Congress.
- Receive reports, suggestions, and recommendations from individuals, public and private organizations, and public officials on matters pertinent to inquiries conducted by the Advisory Committee.
- Initiate and forward advice and recommendations to the Commission on matters that the Committee has studied.

- Assist the Commission in its clearinghouse function and in other matters in which the Commission shall request the assistance of the Advisory Committee.
- Attend, as observers, any public hearing or conference that the Commission may hold.

This Committee shall advise the U.S. Commission on Civil Rights.

The Commission has established six regional offices that provide support services to the Committees within that region (see enclosure A). The director of each regional office shall carry out the day-to-day administrative duties and responsibilities required by the Federal Advisory Committee Act of 1972, as amended. The regional director may delegate to regional office staff these day-to-day responsibilities and duties as appropriate. The Utah Committee is supported by the Rocky Mountain Regional Office.

The Utah Advisory Committee shall exist at an estimated average annual cost of approximately \$20,000 and approximately 10% full-time equivalent employee.

The Director of the Rocky Mountain Regional Office of the U.S. Commission on Civil Rights shall serve as the Designated Federal Officer (DFO) for this Committee. This DFO will approve or call all of the meetings of this Committee and its subcommittees, prepare and approve all meeting agendas, attend all meetings of this Committee and its subcommittees, and adjourn its meetings when the DFO deems such adjournment to be in the public interest.

It is anticipated that the Advisory Committee shall meet biannually, or more often, resources permitting, to carry out its duly authorized functions.

The Committee members will be appointed as Special Government Employees (SGEs).

Records shall be handled in accordance with General Records Schedule 26, Item 2, and will be available for public inspection and copying at the Rocky Mountain Regional Office.

This charter shall be effective upon filing. The Utah Advisory Committee shall exist for a period of two years from the date of the filing of this charter.



MARTIN DANNENFELSER  
Staff Director

September 18, 2009  
Charter Filing Date

Enclosure

LIST OF REGIONAL OFFICES  
AND  
THE ADVISORY COMMITTEES TO WHICH SUPPORT SERVICES ARE  
PROVIDED

Eastern Regional Office  
Director, Ivy L. Davis  
624 Ninth Street, NW  
Washington, DC 20425  
202-376-6533  
States Served: CT, DC, DE,  
MA, MD, ME, NH, NJ, NY,  
PA, RI, VT, VA, WV

Southern Regional Office  
Director, Peter Minarik  
61 Forsyth Street, SW  
Atlanta, GA 30303  
404-562-7000  
States Served: FL, GA, KY,  
NC, SC, TN

Midwestern Regional Office  
Director, David Mussatt  
55 West Monroe Street  
Chicago, IL 60603  
312-353-8311  
States Served: IL, IN, MI,  
MN, OH, WI

Central Regional Office  
Director, Farella E. Robinson  
400 State Street, Suite 908  
Kansas City, KS 66101  
913-551-1400  
States Served: AL, AR, IA,  
KS, LA, MO, MS, NE, OK

Rocky Mountain Regional Office  
Director, Malee Craft  
1961 Stout Street, Suite 240  
Denver, CO 80294  
303-866-1040  
States Served: CO, MT, NM,  
ND, SD, UT, WY

Western Regional Office  
Director, Peter Minarik (Acting)  
300 N. Los Angeles Street, Suite 4333  
Los Angeles, CA 90012  
213-894-3437  
States Served: AK, AZ, CA,  
HI, ID, NV, OR, TX, WA



UNITED STATES COMMISSION ON CIVIL RIGHTS

624 NINTH STREET, NW, WASHINGTON, DC 20425

www.usccr.gov

September 18, 2009

The Speaker of the House  
c/o The Office of the House Parliamentarian  
The Capitol, Room H-209  
Washington, D.C. 20515-6501

Re: Letter of Transmittal

Dear Madam Speaker:

The U.S. Commission on Civil Rights is required by statute to establish at least one advisory committee in each state and the District of Columbia. The advisory committee members are citizens of the state and provide part-time, voluntary service. They inform the Commission about civil rights matters in the states. I am pleased to advise you that the Commission recently appointed members to the Utah Advisory Committee.

The state advisory committees operate in compliance with the Federal Advisory Committee Act (FACA), which requires that federal advisory committee charters be filed every two years. Pursuant to the regulations promulgated under FACA (41 CFR 102-3.70), the charter is filed with the Commission's authorizing committees (*i.e.*, the Senate and House Committees on the Judiciary). These filings are made by presenting the documents to the Office of the President of the Senate and the Office of the House Parliamentarian, since those offices receive all Executive Branch communications. The charter is also filed with the Library of Congress, Anglo American Acquisition's Division, Government Documents Section, Federal Advisory Committee Desk and the General Services Administration's Committee Management Secretariat. On this date, the enclosed charter and organizational list and staff (enclosure A) have been filed with all required offices.

Very truly yours,

A handwritten signature in cursive script, reading "Martin Dannenfels".

MARTIN DANNENFELSER  
Staff Director

Enclosures

cc: House Committee on the Judiciary



UNITED STATES COMMISSION ON CIVIL RIGHTS

624 NINTH STREET, NW, WASHINGTON, DC 20425

www.usccr.gov

September 18, 2009

The President of the Senate  
The Capitol, Room S-212  
Washington, D.C. 20510-7100

Re: Letter of Transmittal

Dear Mr. President:

The U.S. Commission on Civil Rights is required by statute to establish at least one advisory committee in each state and the District of Columbia. The advisory committee members are citizens of the state and provide part-time, voluntary service. They inform the Commission about civil rights matters in the states. I am pleased to advise you that the Commission recently appointed members to the Utah Advisory Committee.

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Very truly yours,

A handwritten signature in black ink, reading "Martin Dannenfels", written in a cursive style.

MARTIN DANNENFELSER  
Staff Director

Enclosures

cc: Senate Committee on the Judiciary



UNITED STATES COMMISSION ON CIVIL RIGHTS

624 NINTH STREET, NW, WASHINGTON, DC 20425

[www.usccr.gov](http://www.usccr.gov)

September 18, 2009

The Honorable John Conyers, Jr., Chairman  
The Honorable Lamar Smith, Ranking Member  
House Committee on the Judiciary  
2138 Rayburn House Office Building  
Washington, DC 20515

Re: Charter Filing

Dear Mr. Chairman and Mr. Ranking Member:

The U.S. Commission on Civil Rights is required by statute to establish at least one advisory committee in each state and the District of Columbia. The advisory committee members are citizens of the state and provide part-time, voluntary service. They inform the Commission about civil rights matters in the states. I am pleased to advise you that the Commission recently appointed members to the Utah Advisory Committee.

The state advisory committees operate in compliance with the Federal Advisory Committee Act (FACA), which requires that federal advisory committee charters be filed every two years. Pursuant to the regulations promulgated under FACA (41 CFR 102-3.70), the charter must be filed with the Commission's authorizing committee. Enclosed is a copy of the filing transmitted on this date to the Office of the Parliamentarian, since that office receives all Executive Branch communications.

Very truly yours,

A handwritten signature in black ink, reading "Martin Dannenfels", written in a cursive style.

MARTIN DANNENFELSER  
Staff Director

Enclosures



UNITED STATES COMMISSION ON CIVIL RIGHTS

624 NINTH STREET, NW, WASHINGTON, DC 20425

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September 18, 2009

The Honorable Patrick J. Leahy, Chairman  
The Honorable Jeff Sessions, Ranking Republican Member  
Senate Committee on the Judiciary  
224 Dirksen Senate Office Building  
Washington, DC 20510

Re: Charter Filing

Dear Mr. Chairman and Mr. Ranking Member:

The U.S. Commission on Civil Rights is required by statute to establish at least one advisory committee in each state and the District of Columbia. The advisory committee members are citizens of the state and provide part-time, voluntary service. They inform the Commission about civil rights matters in the states. I am pleased to advise you that the Commission recently appointed members to the Utah Advisory Committee.

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Very truly yours,

A handwritten signature in cursive script, reading "Martin Dannenfels".

MARTIN DANNENFELSER  
Staff Director

Enclosures



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September 18, 2009

Library of Congress  
Anglo American Acquisitions Division  
Government Documents Section—Federal  
Advisory Committee Desk  
101 Independence Avenue, SE  
Room LMB46  
Attn: Richard Yarnall  
Washington, D.C. 20540-4172

Re: Letter of Transmittal

Dear Mr. Yarnall:

The U.S. Commission on Civil Rights is required by statute to establish at least one advisory committee in each state and the District of Columbia. The advisory committee members are citizens of the state and provide part-time, voluntary service. They inform the Commission about civil rights matters in the states. I am pleased to advise you that the Commission recently appointed members to the Utah Advisory Committee.

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Very truly yours,

A handwritten signature in black ink, appearing to read "Martin Dannenfels", written over a horizontal line.

MARTIN DANNENFELSER  
Staff Director

Enclosures





UNITED STATES COMMISSION ON CIVIL RIGHTS

624 NINTH STREET, NW, WASHINGTON, DC 20425

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September 18, 2009

Mr. Robert Flaak, Director  
Committee Management Secretariat  
Office of Governmentwide Policy, GSA  
1800 F Street, NW, Room 7140  
Washington, D.C. 20405

Re: Letter of Transmittal

Dear Mr. Flaak:

The U.S. Commission on Civil Rights is required by statute to establish at least one advisory committee in each state and the District of Columbia. The advisory committee members are citizens of the state and provide part-time, voluntary service. They inform the Commission about civil rights matters in the states. I am pleased to advise you that the Commission recently appointed members to the Utah Advisory Committee.

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Very truly yours,

A handwritten signature in black ink, appearing to read "Martin Dannenfels", written over a horizontal line.

MARTIN DANNENFELSER  
Staff Director

Enclosures